



Khulna Agricultural University

Temporary Office: 327, Jashore Road, Uttar Mujgunni, Khalishpur, Khulna-9000

Ref: KAU/Reg. Off./Admin-2/P. File (Teacher-45)/2020/ 1236

Date: 13-08-2026

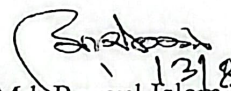
Office Order

The Authority of the Khulna Agricultural University (KAU), Khulna, is pleased to grant Meer Rifath Jahan Usha, Assistant Professor, Department of Horticulture, Faculty of Agriculture, KAU, 08 (Eight) days Ex-Bangladesh leave with effect from 18-08-2026 to 25-08-2026 to travel Thailand and Malaysia with the following terms and conditions:

- The period will be treated as ex-Bangladesh leave on full average pay.
- During this period, her salary and allowances will be paid in Bangladeshi currency as usual.
- KAU or the Government of the People's Republic of Bangladesh shall bear no financial liability regarding her travel abroad or stay therein.
- She must join KAU immediately following the expiry of the leave period.

By order of the Vice-Chancellor

Meer Rifath Jahan Usha
Assistant Professor
Department of Horticulture
Faculty of Agriculture
Khulna Agricultural University, Khulna

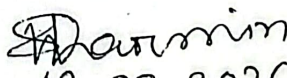

Md. Rezaul Islam
Registrar (In-Charge)
Khulna Agricultural University
Cell- +8801309000313

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Copy forwarded for information and necessary action to:

- The Secretary, Secondary and Higher Education Division, Ministry of Education, The Government of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka.
- The Secretary, Ministry of Foreign Affairs, The Government of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka.
- The Secretary, Ministry of Home Affairs, The Government of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka.
- Director General, Department of Immigration and Passport, Dhaka, Bangladesh.
- Honourable High Commission of Thailand, 18 & 20, Madani Avenue, Baridhara, Dhaka-1212, Bangladesh.
- Honourable High Commission of Malaysia, House No. 19, Road No. 6, Baridhara Diplomatic Enclave, Dhaka-1212, Bangladesh.
- Dean (Acting), Faculty of Agriculture, KAU, Khulna.
- Head (Acting), Department of Horticulture, KAU, Khulna.
- Afsana Yasmin, Assistant Professor, Department of Horticulture, Faculty of Agriculture, KAU, Khulna. (With a request to perform her routine duty)
- ICT Section, KAU, Khulna. (With a request to upload on the university's website)
- PS to VC, KAU, Khulna.
- PA to Treasurer, KAU, Khulna.
- Office copy.


13.08.2026
Sharmin Parvin
Section Officer
Section-2 (Teacher)
Khulna Agricultural University